

KANSAS JUDICIAL BRANCH
NOTICE OF EMPLOYMENT OPPORTUNITY
26TH JUDICIAL DISTRICT COURT

OPEN XX
TRANSFER XX

DATE: October 18, 2020

LOCATION OF EMPLOYMENT: 26th Judicial District
Seward, Stevens, Morton, Stanton, Grant,
Or Haskell County District Court

POSITION TITLE & SALARY: Official Court Reporter
Grade 33 / Step A
\$22.246 per hour

JOB DUTIES: Highly responsible work in recording judicial proceedings at high rates of speed and preparing verbatim transcripts of any and all hearings when requested. Maintaining electronic backup storage of proceedings is required. Assignment includes working in civil, criminal, probate, juvenile, and domestic cases as needed throughout a six- county district.

REQUIRED EDUCATION AND EXPERIENCE: Must be a Kansas Certified Court Reporter or be able to obtain a temporary certificate issued in compliance with applicable Kansas Supreme Court Rules.

SEND APPLICATION TO: Koleen Nosekabel
26th Judicial District Chief Clerk
PO Box 146
Sublette KS. 67877
620-675-2671

STATE JUDICIAL APPLICATION FORM REQUIRED
Application available at: www.kscourts.org/pdf/application.pdf

APPLICATIONS WILL BE ACCEPTED THROUGH: Until Filled.

THE KANSAS JUDICIAL BRANCH IS AN EOE/AA EMPLOYER

The Americans with Disabilities Act ensures your right to reasonable accommodations during the employment process. A request for an accommodation will not affect your opportunities for employment with the Judicial Branch. It is your responsibility to make your needs known to the Judicial Branch by calling Koleen Nosekabel at the above number or by TAD through the Kansas Relay Center at 800-766-3777.