

Rule 110B
COURT SERVICES OFFICER ASSESSMENT OF ADULT OFFENDERS

- (a) **Level of Service Inventory-Revised Assessment Instrument – Generally.** The Level of Service Inventory-Revised (LSI-R) is the standardized risk and needs assessment tool specified by the Kansas sentencing commission in accordance with K.S.A. 75-5291(a)(2) to determine placement under supervision in Kansas. Nothing in this rule is intended to prevent a court from ordering a risk and needs assessment in other circumstances.
- (b) **Use of LSI-R; Exceptions.**
- (1) **Felony Conviction.** Except as described in paragraph (b)(3), all judicial branch court services officers must use the LSI-R to conduct a risk and needs assessment of an adult offender who is convicted of a felony on or after July 1, 2014.
- (2) **Misdemeanor Conviction.** Except as described in paragraph (b)(3), all judicial branch court services officers must use the LSI-R — or, unless otherwise provided by law, the LSI-R: Screening Version (LSI-R:SV) — to conduct a risk and needs assessment of an adult offender who is convicted of a misdemeanor on or after the later of:
- (A) January 1, 2015; or
- (B) 60 days after the judicial administrator has advised chief court services officers that an electronic version of the LSI-R is available statewide.
- (3) **Exceptions.** A court services officer is not required to use the LSI-R to assess an offender assigned to court services for supervision if:
- (A) the offender is placed on probation for six months or less; or
- (B) the crime severity level and offender criminal history establish a presumptive prison sentence under Kansas sentencing guidelines unless probation is ordered in lieu of prison.
- (c) **Timing of Assessment.** A court services officer must complete the assessment required under subsection (b):
- (1) as a component of the presentence investigation; or
- (2) no later than 45 days after the offender is placed on probation.
- (d) **Training and Educational Requirements; Record.**
- (1) Subject to the policies and procedures adopted by the judicial administrator under subsection (e), a court services officer must successfully complete:

- (A) initial training on the use of the LSI-R before using the LSI-R or LSI-R:SV to assess an adult offender;
 - (B) six hours of continuing LSI-R educational training annually after initial training has been successfully completed; and
 - (C) refresher LSI-R training before using the LSI-R or LSI-R:SV to assess an adult offender if the court services officer has not completed an LSI-R or LSI-R:SV assessment within the last six months.
- (2) The judicial administrator may waive or extend the time for a court services officer to complete continuing education credits or refresher training due to hardship, disability, or other good cause.
 - (3) The judicial administrator must maintain a record of training and education credits completed by judicial branch court services officers.
- (e) **Policies and Procedures.** The judicial administrator is authorized to adopt policies and procedures consistent with this rule for judicial branch employees who use the LSI-R or LSI-R:SV to assess the risk and needs of adult offenders.
- (1) **Training.** The policies and procedures must:
 - (A) specify initial and refresher training requirements; and
 - (B) establish a procedure for review and approval of continuing education credits for training programs.
 - (2) **Implementation.** The policies and procedures may include any provisions the judicial administrator deems necessary to implement this rule.

[**History:** New rule effective June 26, 2014.]