

Office of Attorney Admissions

Kansas Judicial Center, Room 374, 301 S.W. 10th Avenue, Topeka, Kansas 66612

To: Applicants for Restricted Licensure of Attorneys Performing Legal Services for a Single Employer

Check to make sure you have the current application packet. Then review the application packet, noting all requirements. Kansas requires that all applicants for Restricted Licensure complete and submit the application within the first 90 days of employment. See Supreme Court Rule 712(a)(1). Incomplete applications will be returned by Attorney Admissions. Completed applications must include the required filing fee of \$1250.

Kansas requires that your undergraduate and law transcripts be mailed directly to Attorney Admissions from the college or university. Request transcripts prior to or at the time of submission of your completed application. See Supreme Court Rule 706.

Because you are admitted to practice in another state, you must obtain a certificate of good standing, a disciplinary authority certificate, and a continuing legal education certificate from each state in which you are admitted. Certificates of good standing are usually issued by the Clerk of the Supreme Court, and the disciplinary authority certificate by the appropriate disciplinary governing board. Practice does vary from state to state. Certificates of continuing legal education should be obtained from the entity responsible for monitoring compliance in that state. Continuing legal education certificates must include proof of compliance with both fee payments and required hours. Certificates of good standing, disciplinary authority certificates, and continuing legal education certificates will not be accepted by Attorney Admissions if they are more than 90 days old at the time the application is received by Attorney Admissions.

All applicants for the Kansas Bar are required to submit a completed fingerprint card as a part of the character and fitness investigation. Fingerprint card packets are available through this office. Your application will not be sent for the character and fitness investigation until the completed fingerprint packet is received.

You will be advised in writing if your transcripts or fingerprints are not on file in this office when your application is filed. Attorney Admission files are confidential and will not be discussed with a third party.

Carol G. Green, Clerk
Kansas Supreme Court

KANSAS
APPLICATION FOR ADMISSION TO THE BAR OF THE STATE OF
KANSAS
RESTRICTED LICENSURE OF ATTORNEYS PERFORMING
LEGAL SERVICES FOR SINGLE EMPLOYERS

IMPORTANT

Commensurate with what Kansas expects of its practicing attorneys, it is the applicant's responsibility to ensure that all necessary material is received in a timely manner. Failure to do so will result in the return of your application.

Filing fee: \$1250

Address for filing applications:

APPELLATE COURT CLERK'S OFFICE
ATTORNEY ADMISSIONS
KANSAS JUDICIAL CENTER, ROOM 374
301 SW 10TH AVENUE
TOPEKA, KS 66612-1507

(Applications will be accepted if delivered in person; however, your application will not be reviewed at the counter. In the event that your application is incomplete, it will be returned to you by first class mail.)

Telephone No.: (785) 296-8410

E-mail: admissions@kscourts.org

READ THE FOLLOWING BEFORE YOU BEGIN

1. Read the entire application carefully **before** making entries.
2. Entries must be typewritten or the application completed on-line.
3. Answer all questions within the application, following the instructions for each question exactly.
4. Use your full legal name - no initials.
5. Avoid abbreviations, particularly those not self-explanatory.
6. When supplementing answers, be complete. If additional space is needed for your answer, attach an additional page of explanation immediately following the page on which the question occurs.
7. When additional documentation is required, attach the necessary documents immediately following the page on which the question occurs.
8. Original signatures are required on several pages throughout the application. All signatures, with the exception of the photo identification sheet, must be notarized. Always sign in **BLUE INK**.
9. **All lines** on the notary certificate must be completed, including the State and County. All signatures must be completed in **BLUE INK**.
10. Submit your completed application in order.
11. Include the required filing fee. Checks should be made payable to: Clerk of the Supreme Court.
12. Submit one original completed application and one exact copy of the completed application including all supplemental material. **Incomplete applications will be returned and not considered filed. It is the applicant's responsibility to ensure that all necessary material is received by the Board of Law Examiners (Attorney Admissions Office).**

13. Make a copy of your application for your records.
14. Obtain and complete a Kansas Bar Examination Fingerprint Packet. Fingerprint packets are available by request through this office. To obtain a fingerprint packet complete the form on the website or contact the Attorney Admissions Office.
15. DO NOT call the Attorney Admissions Office to ask whether your application has been received. Mail “certified” or other trackable method if you need confirmation.
16. Keep the Attorney Admissions Office advised of **any** change that occurs after the filing of your application. As stated in the continuing obligation oath, you are required to notify Attorney Admissions in writing within 5 days of **any** event which would change your response to any question on the application. This obligation continues until you are sworn-in to the bar.
17. Reread the instructions and check the Attorney Admissions web page for bar applicants before contacting Attorney Admissions with questions. If you do not locate the answer, please contact Attorney Admissions by e-mail at admissions@kscourts.org or by phone at (785) 296-8410.

REMEMBER: Attorney Admission files are confidential and will only be discussed with the applicant.

**APPLICATION FOR ADMISSION TO THE
BAR OF THE STATE OF KANSAS
FOR RESTRICTED LICENSURE OF
ATTORNEYS UNDER RULE 712**

Docket No. _____
(Attorney Admissions will assign)

IN RE: APPLICATION OF

(Full Legal Name)

**TAPE
RECENT PASSPORT
SIZE
PHOTO
HERE**

TO THE SUPREME COURT:

**IN ACCORDANCE WITH THE RULES RELATING TO THE ADMISSION OF
ATTORNEYS, I, _____, HEREBY**
(Full Legal Name)

**FILE THE FOLLOWING APPLICATION IN THE SUPREME COURT OF THE STATE
OF KANSAS FOR RESTRICTED LICENSURE TO PERFORM LEGAL SERVICES FOR
A SINGLE EMPLOYER. TO EVIDENCE MY QUALIFICATIONS TO BE GRANTED
RESTRICTED LICENSURE, I SHOW THE FOLLOWING:**

1. Full Legal name
2. List all other names you have been known by. Include the dates you were known by these names and the reason for the name change. If the name change was by court order, attach a copy of the order immediately following this page.
3. Work mailing address. If the physical address is different from the mailing address, you must list both addresses, indicating which is the mailing address. Be sure to include suite numbers and the county in all addresses.
4. Home or cellular telephone number
5. Work telephone number
6. Work e-mail address

7. Date of birth.
8. City and State of birth.
9. Social Security Number
10. Height
11. Weight
12. Color of Eyes
13. Color of Hair
14. _____ Have you ever served in the Armed Forces of the United States or any other
Yes/No country? **If “yes,” provide a statement giving branch, dates of service, character of discharge and details in the space below. If discharge was other than honorable, include a copy of your discharge papers.**
15. Spouse’s name, if applicable, and address if different from applicant’s:
16. Mother’s maiden and present name, mailing address, and telephone number:
17. Father’s name, mailing address, and telephone number:
18. If you do not have a spouse and both parents are deceased, list your next of kin. Include: name, mailing address, telephone number, and relationship to the applicant.

19. Driver's License Number:

State Issued

Expiration Date:

ATTACH A COPY OF YOUR CURRENT DRIVER'S LICENSE (FRONT AND BACK) IN THE SPACE PROVIDED BELOW. If you do not have a driver's license, state the reason why on a separate sheet immediately following this page and attach a copy of a state-issued Identification Card below. If your license is or has been restricted for any reason other than eye glasses or contacts, attach your explanation on a separate sheet immediately following this page.

20. _____ Are you a citizen of the United States?
Yes/No

If claiming citizenship, other than by birth, state date naturalized, court and location, and naturalization number.

If not a United States citizen, from what country do you claim citizenship?

If not a United States citizen, describe your immigration status and provide your alien registration number and a copy of your resident alien card in the space below. If you do not have an alien registration number or resident alien card, explain in the space below.

If you are not a United States citizen and do not have a resident alien card, provide a statement explaining your legal status in the space below. You will also need to attach, immediately following this page, legal documentation showing by what means you are in the country legally.

21. List each residence address (including your present address) you have had for the past ten years, starting with the most recent. **List only the month and year of residence. There should be no gaps in time.** The following is an example of how a listing should look:

1234 A Avenue, Town, Kansas 66666 August 2003 - present
7546 West 15th Street, City, Kansas 67777 April 2001 - July 2003

IF YOU NEED MORE SPACE THAN WHAT IS PROVIDED, ATTACH A SEPARATE SHEET IMMEDIATELY FOLLOWING THIS PAGE.

22. _____ Are you currently employed?
Yes/No

In the space below, state name of employer, current address of employer, position held, dates of employment and reason for termination of employment for the past ten years, starting with the most recent. In the event the business is no longer in existence, list the last known address and indicate that the business is no longer in existence.

Include periods of unemployment. There should be **NO GAPS** in time. For the purpose of completing this section, use only month and year when listing the dates of employment. Sample entries follow:

*ABC Manufacturing, 55567 Law Street, City Town, KS 66666
Laborer, August 2002 - Present, still employed*

*ZXY Communications, 88879 College, City Town, KS 66666
Salesman, July 2001 - August 2002, found a better job*

IF YOU NEED MORE SPACE THAN WHAT IS PROVIDED, ATTACH A SEPARATE SHEET IMMEDIATELY FOLLOWING THIS PAGE.

Supreme Court Rule 706 requires proof that an applicant has been granted and holds the requisite undergraduate and JD degrees. Official transcripts issued by the registrar or equivalent officer of each institution granting such degrees, sent directly from such office to Attorney Admissions, will provide sufficient proof of the degrees. **Transcripts submitted by the applicant will not be accepted.** Please read Supreme Court Rule 706 if you have questions about educational eligibility.

23. Provide the name of the school from which you received your undergraduate degree, the full address for the school, and the date your degree was conferred.

24. Provide the name of the school from which you received your juris doctor or bachelor of laws degree, the full address for the school, and the date your degree was conferred. If you have not yet graduated, list your expected date of graduation.

25. List all **other** colleges or universities (including law school) which you have attended, dates of attendance, degrees received (if any), and date of graduation if applicable. **DO NOT REQUEST TRANSCRIPTS FROM SCHOOLS ATTENDED WHERE A DEGREE WAS NOT EARNED.**

26. _____
Yes/No
- Have you ever been dropped, suspended, placed on scholastic or disciplinary probation, expelled or been requested to resign from any school, college or university, or otherwise subjected to discipline by any school or institution or requested or advised by any such school or institution to discontinue your studies there **for reasons other than failure to maintain a minimum GPA?**

If you answered “yes,” provide a personal statement in the space below which includes: details of each accusation, its disposition, and the punishment imposed, if any. You will need to obtain a copy of the school's complete file regarding this incident and attach it immediately following this page.

27. _____
Yes/No
- Despite whether the record has been expunged, canceled or annulled, or whether no record was made, have you ever been accused of personal or academic dishonesty at any school you attended or have you ever been subject to proceedings before a school honor court, honor council, or similar body?

If you answered “yes,” provide a personal statement in the space below which includes: details of each accusation, its disposition, and the punishment imposed, if any. You will need to obtain a copy of the school’s complete file and attach it immediately following your personal statement.

28. _____ Have you ever previously made application to take the Kansas bar examination?
Yes/No

If “yes,” please indicate in the space below the date(s) of the examination(s) for which you previously applied, whether you took the examination, if you did not take the examination why you did not take the examination, or if you failed the examination.

29. _____ Have you ever applied for a Kansas legal intern permit pursuant to Supreme Court
Yes/No Rule 719, or a Kansas restricted license pursuant to Supreme Court Rule 712?

If “yes,” please provide the date(s) of the application(s), whether you received the permit or license, and if you received the permit or license the current status of the permit or license.

30. List all states in which you have ever made application to take the bar examination.

The list must include the name of the state and the date(s) of the examination(s) for which you previously applied. State the outcome of each application. For example: passed but not admitted, passed and admitted, failed, withdrew, denied for character and fitness, etc.

If you were denied permission to take the examination for any reason, please list the reason for the denial. Contact the jurisdiction in which the denial took place and request a certified copy of that bar application. That application must be submitted with this application in order for this application to be considered complete.

31. _____
Yes/No Have you ever been the subject of a formal proceeding or requested to appear in person before a board of law examiners, or a representative of the board, in connection with an application filed on your behalf in any other state?

If “yes,” please list the reason the proceeding was requested, the outcome of the proceeding, and the decision made by the board or representative of the board. You must include a certified copy of the application filed in that jurisdiction and a certified copy of the transcript from the proceeding if a record was made. **If the transcript from the proceeding was not transcribed, you will need to contact the court reporter directly to obtain the transcript.**

32. _____
Yes/No Have you ever applied for admission to practice law, other than by examination, in a state other than Kansas?

If “yes,” please provide the name of the state, the date(s) of the application, whether you were admitted to practice law, and if you were not admitted to practice law the reason your application was denied or withdrawn.

33. List all jurisdictions, including state, federal, and foreign jurisdictions, in which you are admitted to practice law.

The list must include the date admitted and the status of the license for each jurisdiction. If your license is “inactive,” please include the reason.

Attach a history of good standing, disciplinary authority certificate, and proof of compliance with continuing legal education requirements for each state admitted. Only certificates issued within 90 days of the filing of this application will be accepted.

34. _____ Have you ever been a party to an action in divorce?
Yes/No

If “yes,” provide the name and address of the court of jurisdiction for each case. Please attach a copy of each settlement agreement, divorce decree, and journal entry immediately following this page. If you were under a court-ordered obligation to pay alimony, maintenance, or child support, provide a detailed explanation regarding the status of each obligation immediately following this page. If you are delinquent on a court-ordered obligation, provide the reason for the delinquency and a detailed financial plan to bring the obligation current.

35. _____ Have you ever been a party to a civil law suit, other than an action in bankruptcy
Yes/No or divorce?

If “yes,” provide the caption of the civil case, the name of the court of jurisdiction, the address of the court of jurisdiction, the case number, and a brief description of the allegations contained in each petition or complaint immediately following this page for each suit. Along with your detailed personal statement regarding the event, attach a copy of the petition or complaint, the dismissal or judgment, and if you were the defendant a copy of the satisfaction of judgment.

The purpose of the following inquiries is to determine the current fitness of the applicant to practice law. The mere fact of treatment for mental health problems or addictions is not, in itself, a basis on which an applicant is ordinarily denied admission, and the Board of Law Examiners routinely certifies for admission individuals who have demonstrated personal responsibility and maturity in dealing with mental health and addiction issues.

The Board of Law Examiners does, on occasion, deny certification to applicants whose ability to function is impaired in a manner relevant to the practice of law at the time the licensing decision is made, or to applicants who demonstrate a lack of candor by their responses. This is consistent with the public purpose that underlies the licensing responsibilities assigned to bar admission agencies; further, the responsibility for demonstrating qualification to practice law is ordinarily assigned to the applicant.

The Board of Law Examiners does not, by its questions, seek information that is fairly characterized as situational counseling. Examples of situational counseling include stress counseling, domestic counseling, grief counseling, and counseling for eating or sleeping disorders. Generally, the Board of Law Examiners does not view these types of counseling as germane to the issue of whether an applicant is qualified to practice law.

If you answer “yes” to questions 36, 37, and/or 38, please provide the names and addresses of each hospital or facility, the date(s) of the hospitalization(s), and the description of the treatment received. You must also provide a statement from the current treating physician which includes: diagnosis, prognosis, treatment plan, compliance with treatment plan, and current fitness to practice law.

36. _____ Within the last five (5) years, have you been diagnosed with or have you been treated
Yes/No for bi-polar disorder, schizophrenia, paranoia, or other psychotic disorder?
37. _____ Have you, since attaining the age of eighteen or within the last five (5) years,
Yes/No whichever period is shorter, been admitted to a hospital or other facility for treatment of bi-polar disorder, schizophrenia, paranoia, or other psychotic disorder?
38. _____ Do you currently have *any* condition or impairment (including, *but not limited to*, a
Yes/No mental, emotional, or nervous disorder or condition) not disclosed above which, in any way, currently affects, or if untreated could affect, your ability to practice law?

If you answer “yes” to question 39, please identify the disorder, condition, or impairment, state when you first discovered the disorder, condition, or impairment, and describe how it currently affects or could affect your ability to practice law.

39. _____ Within the last five (5) years, have you suffered from a disorder, condition, or
Yes/No impairment caused by alcohol abuse or substance abuse not disclosed above which, in any way, currently affects, or if untreated could affect, your ability to practice law?

40. _____ At the present time, does your personal debt exceed \$150,000, excluding real estate
Yes/No loans?

If “yes,” in the space provided below, please provide the name of creditor, the address of creditor, the account number, the nature of debt, the monthly payment, the current balance, the status of account, and if the account is past due, provide the reason the account is past due. **PERSONAL DEBT INCLUDES ALL STUDENT LOANS, REGARDLESS OF THE STATUS OF THE LOAN(S).**

41. _____ Do you have any debts, including student loans, which are presently past due or
Yes/No in default?

If “yes,” in the space provided below, please provide the name of the creditor, the address of the creditor, the account number, the nature of the debt, the monthly payment, the current balance, the status of the account, and the reason the account is past due. You must also include a reasonable payment plan to bring the account(s) current.

42. _____ Have you ever had a credit card revoked?

Yes/No

If “yes,” in the space provided below, please provide the name of the credit card company, the address of the credit card company, the account number, the current balance on the credit card if any, the reason the credit card was revoked, the terms of any agreement regarding the payment of the balance of the credit card, and the current status of such agreement.

43. _____ Has a creditor ever filed suit against you?

Yes/No

If “yes,” in the space provided below, please provide the name of the creditor, the address of the creditor, the caption of the civil case, the name of the court of jurisdiction, the address of the court of jurisdiction, the case number, the amount of the original judgment if any, the current amount of the judgment if any, the terms of any agreement to pay the judgment, and the current status of such an agreement. Please attach a certified copy of the petition or complaint, a certified copy of the judgment, and a certified copy of the satisfaction of judgment.

44. _____ Have you ever been a party to bankruptcy proceedings?

Yes/No

If “yes,” provide the amount of each debt discharged in bankruptcy, including the name of the creditor, the address of the creditor, the date(s) each debt was incurred, and the nature of each debt on a separate sheet immediately following this page. Additionally, please provide your annual income the year you filed for bankruptcy, your annual income the year immediately preceding the bankruptcy filing, and your annual income the year immediately following the bankruptcy filing. Please attach a certified copy of **all** bankruptcy pleadings, including the petition, the statement of financial affairs, the schedules, any adversary proceedings, and the dismissal or the discharge order.

45. _____ Have you, within the last ten (10) years, failed to timely **file** any applicable local, state, or federal income tax return, schedule, or report required by law?

Yes/No

If “yes,” provide the name and address of the taxing authority, the tax year(s) for which you failed to file the return, schedule, or report, and the date you finally filed the return, schedule, or report. Provide a factual statement explaining the reason(s) the taxes were not timely filed. Attach a copy of all returns, schedules, or reports referenced in this question immediately following this page.

46. _____ Have you, within the last ten (10) years, failed to timely **pay** any taxes owed pursuant to state or federal law?

Yes/No

If “yes,” provide the name and address of the taxing authority, the tax year(s) for which you failed to pay, and the date you finally paid the taxes. If you continue to owe past due taxes, please list the current balance of the taxes by tax year and by taxing authority. Please attach a copy of all tax returns, schedules, and reports. Additionally, please obtain and attach a copy of a current tax statement from each taxing authority regarding each year you failed to pay your taxes. All documentation should immediately follow this page.

47. _____ Have you, within the last ten (10) years, collected federal withholding, social security, or medicare taxes from the wages of your employees and failed to timely forward such monies to the Internal Revenue Service?

Yes/No

If “yes,” provide the details below.

48. _____
Yes/No Despite whether the record has been expunged, have you ever been summoned, charged, arrested, taken into custody, or indicted for driving under the influence of alcohol or any other controlled substance related offense?

If “yes,” for each incident, please provide the date of the incident, the location of the incident, the investigating law enforcement agency, the name and address of the court of jurisdiction, the original charge, the ultimate conviction, the sentence imposed by the court including any educational or treatment requirements, and a factual description of the incident. For each incident, please attach a copy of the arrest or police report, petition or complaint, any diversion agreement(s), the dismissal or the journal entry of conviction, and any expungement order. **All additional information and documentation should immediately follow this page. List every incident on a separate sheet of paper to be followed by the appropriate documentation for each incident. If you have not completed your sentence or if your crime was a felony, please read Supreme Court Rules 715 and 716.**

49. _____
Yes/No Despite whether the record has been expunged, other than listed above, have you ever been summoned, charged, arrested, taken into custody, or indicted for any felony, misdemeanor, or infraction of the law excluding minor traffic infractions?

If “yes,” for each incident, please provide the date of the incident, the location of the incident, the investigating law enforcement agency, the name and address of the court of jurisdiction, the original charge, the ultimate conviction, the sentence imposed by the court, and a factual description of the incident. For each incident, please attach a copy of the arrest or police report, petition or complaint, any diversion agreement, the dismissal or the journal entry of conviction, and any expungement order. **All additional information and documentation should immediately follow this page. List every incident on a separate sheet of paper to be followed by the appropriate documentation for each incident. If you have not completed your sentence or if your crime was a felony, please read Supreme Court Rules 715 and 716.**

50. _____
Yes/No Since attaining the legal driving age, has your license to operate a motor vehicle ever been suspended or revoked?

If “yes,” provide in the space below the name of the issuing state, the driver’s license number, the dates of suspension or revocation, and the reason for the suspension(s) or revocation(s).

If you answer “yes” to question 51 through 58, attach a separate sheet immediately following this page, giving the dates and the full facts, including the disposition of each such item. In addition, attach a copy of the allegations and final disposition, if any, from the authority responsible for maintaining the record.

51. _____ Have you ever represented to the public or any court that you were an attorney when
Yes/No you were not in fact admitted to practice in that jurisdiction?
52. _____ Have you ever been **disqualified** from practicing law for any reason before any state
Yes/No or federal trial or appellate court?
53. _____ Have you ever been **disbarred, suspended, censured, or otherwise reprimanded**
Yes/No **or disqualified** as an attorney, as a member of another profession, or as a holder of public office?
54. _____ Have there ever been or are there now any charges or complaints (formal or informal)
Yes/No concerning your conduct as an attorney, as a member of any other profession, or as a holder of public office?
55. _____ Have you ever withdrawn any license application, have you ever been denied a
Yes/No license, or have you ever had a license revoked?
56. _____ Has a surety on any bond on which you were the principal been required to pay
Yes/No money on your behalf, or have you ever been refused a fidelity or other bond?
57. _____ Has any professional liability claim been asserted against you arising out of your
Yes/No alleged errors or omissions?
58. _____ Have you ever applied for (including applications that were withdrawn) or held a
Yes/No license for a business, trade or profession other than as an attorney at law, the procurement of which required proof of good character and/or an examination (such as certified public accountant, patent practitioner, or real estate broker)?
If “yes,” please provide on a separate sheet the date for which you applied for the license, how long you held the license, the type of license, and the issuing authority (including the complete address and telephone number for the issuing authority.)

Continuing Obligation Oath

In the space provided below, copy in your handwriting the following statement:

I swear that the information provided in this application is true and correct to the best of my knowledge and ability. I acknowledge that any false, misleading, evasive, or incomplete response on the foregoing application is inconsistent with the truthfulness and candor required of a practicing attorney and is grounds for a finding that I lack the requisite character and fitness for admission to the bar in Kansas.

Should an event occur that would change my response to any question on the foregoing application, I understand that I am required to update my application in writing within 5 days of such an event. I understand that my obligation to update my application continues through the time that I am sworn in as an attorney. I further understand that if an event occurs that would change my response to any question on the foregoing application within 5 days of the time I am scheduled to be sworn in, I must update my application in writing prior to being sworn in as an attorney. Failure to update my application may result in attorney discipline or the revocation of my license. **If more space is needed, continue on the back of this page.**

Signature

State of _____)

County of _____)

SUBSCRIBED AND SWORN TO before me a notary public within and for said county and state.

My Commission Expires: _____.

Notary Public

(Seal)

I specifically authorize the Board of Law Examiners or its designee(s) to obtain any information from my official record at any educational institution attended, any past or present employer, or any credit bureau, collection agency, or any loan or credit granting person or institution, which may have a bearing on my character and fitness; and I hereby consent to and authorize the release of any such information.

I hereby, without any mental reservation, state that, except as stated above, by no act or deed of mine nor by the judgment or decree of any court, nor by the act of any governmental agency, either domestic or foreign, have I forfeited or changed my citizenship and that, if admitted to practice law in the State of Kansas, I will bear true allegiance to and support and defend the Constitution of the United States and the Constitution of the State of Kansas and the laws thereof.

I fully agree that notwithstanding I am admitted to practice law in the courts of the State of Kansas by reason of this application, if it should become known hereafter that any statement herein contained is false, it shall be grounds for the Supreme Court to cancel my certificate of admission and to disbar me as an attorney at law.

I understand that I have a continuing obligation to advise the Office of Attorney Admissions of events which would change my response to any question on this application for admission.

I understand that if I pass the examination given, as a condition precedent to my admission, I shall be required to take the oath (or affirmation) required by the rules of the Court.

Signature (SIGN IN BLUE INK)

STATE OF _____	ss:
COUNTY OF _____	
I, _____, the petitioner above named, do solemnly swear that I signed the above and foregoing application, that I have read the said application, and that all statements therein made are true. So help me God.	
_____ Signature (SIGN IN BLUE INK)	
Subscribed and sworn to before me, a Notary Public in and for the above county and state, this _____ day of _____, _____.	
_____ Notary Public (SIGN IN BLUE INK)	
My commission expires: _____	
Note: All blanks of the notary certificate must be completed. (Seal)	

**KANSAS BOARD OF LAW EXAMINERS
AUTHORIZATION AND RELEASE**

I, _____ born at _____,
_____, on _____, _____.
(State) (Date of Birth) (City) (Soc. Sec. No.)

having filed an application for admission to the Bar of Kansas, hereby consent to have an investigation made as to my moral character, professional reputation and fitness for the practice of law and such other information as may be received, all of which will be reported only to the Kansas Board of Law Examiners. I agree to give any further information which may be required in reference to my past record. I understand that the contents of my character report are confidential.

I hereby authorize and request every educational, or other institution, hospital, or other medical facility, physician, person, firm, company, corporation, governmental agency, police authority, court, association or institution having control of any documents, records and other information requested by the Kansas Board of Law Examiners or the National Conference of Bar Examiners to furnish to them such information or records, including documents, bar association files, medical records and physician's reports, credit history reports, all criminal history records, and any other pertinent data so requested, and to permit them or any of their agents or representatives to inspect and make copies of such documents, records and other information.

I hereby authorize the National Personnel Records Center, St. Louis, Mo., or other custodian of my military record to release to the Kansas Board of Law Examiners any requested information or photo copies from my military personnel and related medical records. This could include photo copy of my DD form 214, Report of Separation. My serial number and branch of the military were: _____.

I hereby release, discharge and exonerate the National Conference of Bar Examiners, their agents and representatives, the Kansas Board of Law Examiners, their agents and representatives, and any party furnishing information from liability arising out of the furnishing or inspection of such documents, records, and other information or the investigation made by the National Conference of Bar Examiners or by the Kansas Board of Law Examiners.

I hereby acknowledge that I am executing three originals of this document and do hereby authorize that they may be copied by the Kansas Board of Law Examiners and that said copies may be used and accepted as originals in the same manner and for the same purpose as if they were the original of this document.

I have read the foregoing document and have answered all questions. The answers are complete and truthful of my own knowledge.

Signature of Applicant (SIGN IN BLUE INK)

STATE OF _____)	
_____)	
COUNTY OF _____)	
_____)	
Subscribed and sworn to before me this _____ day of _____, _____.	
_____ Notary Public (SIGN IN BLUE INK)	
My commission expires _____	(Seal)

CERTIFICATION OF EMPLOYMENT

I hereby certify that _____ is a full-time employee of _____, an entity engaged in business in Kansas other than the practice of law, and that his or her full-time employment is limited to the business of such employer.

Signature of Individual Verifying Employment

Printed Name of Individual Verifying Employment

Title

Date

Completion of this form is required as part of your application for admission to the bar under Rule 712. The Certification of Employment form must be completed by your employer and submitted with your completed application.

CERTIFICATE OF CHARACTER AND FITNESS
Affiants must have known the applicant for a period of not less than 4 years.
(Relatives are not acceptable as affiants)

This form is to be handwritten by the affiant.

IN THE MATTER OF THE APPLICATION OF:

FOR ADMISSION TO THE BAR OF KANSAS

1. Name of Attesting Party _____
Residence Address _____

Phone No. _____ Street _____ City _____ State _____ Zip _____
Occupation _____

2. How long have you known the applicant? _____

3. What relationships (such as employer, social friend, co-worker, and the like) have you had with the applicant which have aided you in forming any opinion of his/her character?

4. Are you personally acquainted with any of the applicant's other social or business associates?

If so, state their reputation in the community in which they reside and work. _____

5. State the applicant's reputation for:

- (a) reliability _____
- (b) integrity _____
- (c) industry _____
- (d) initiative _____
- (e) sense of honor _____
- (f) morality _____
- (g) truthfulness _____
- (h) trustworthiness _____

6. To your knowledge has the applicant ever been: Yes No

- (a) Arrested _____
- (b) Expelled, suspended or asked to resign from any educational institution _____
- (c) Disciplined by any educational institution _____
- (d) A party to legal proceedings against him/her _____
- (e) Addicted to the use of narcotics or intoxicating liquors within the past five years _____
- (f) Denied admission to the Bar of any other state _____
- (g) Delinquent in any of his/her financial obligations _____

7. Does the applicant, in your opinion, possess the high standard of good moral character and general fitness required for admission to the practice of law? If your answer is negative, explain in detail.

8. If any of the above information is from sources other than personal knowledge, please state the source:

9. Are you aware of any significant facts concerning the applicant's background which would reflect favorably or unfavorably on the applicant's character and fitness to practice law?

10. Do you unqualifiedly recommend the applicant for admission to the practice of law in Kansas? _____

11. If you desire, please expand upon any of the foregoing answers or add any comments or information which you believe will aid the Kansas Board of Law Examiners to pass upon the qualifications of applicants for admission to the practice of law in Kansas. For such purpose you may supplement this certificate by a letter in informal narrative form, to be attached hereto.

I certify the foregoing information furnished above is given with the understanding that it will be utilized for purposes of determining the applicant's general fitness for admission to the Bar of Kansas and is true and correct to the best of my knowledge and belief. Where I have relied upon other sources of information, they are only those which I believe to be accurate and reliable.

Date _____

Signature of Attesting Party (SIGN IN BLUE INK)

State of _____

ss:

County of _____

Subscribed and sworn to before me, a Notary Public in and for the above county and state, this ____ day of _____, _____.

Notary Public (SIGN IN BLUE INK)

My commission expires _____

(Seal)

Note: All blanks of the notary certificate must be completed.

CERTIFICATE OF CHARACTER AND FITNESS
Affiants must have known the applicant for a period of not less than 4 years.
(Relatives are not acceptable as affiants)

This form is to be handwritten by the affiant.

IN THE MATTER OF THE APPLICATION OF:

FOR ADMISSION TO THE BAR OF KANSAS

1. Name of Attesting Party _____
Residence Address _____

	Street	City	State	Zip
--	--------	------	-------	-----

Phone No. _____ Occupation _____
2. How long have you known the applicant? _____
3. What relationships (such as employer, social friend, co-worker, and the like) have you had with the applicant which have aided you in forming any opinion of his/her character?

4. Are you personally acquainted with any of the applicant's other social or business associates?

If so, state their reputation in the community in which they reside and work. _____

5. State the applicant's reputation for:
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(b) integrity _____
(c) industry _____
(d) initiative _____
(e) sense of honor _____
(f) morality _____
(g) truthfulness _____
(h) trustworthiness _____
6. To your knowledge has the applicant ever been:

	<u>Yes</u>	<u>No</u>
--	------------	-----------

(a) Arrested _____	_____	_____
(b) Expelled, suspended or asked to resign from any educational institution _____	_____	_____
(c) Disciplined by any educational institution _____	_____	_____
(d) A party to legal proceedings against him/her _____	_____	_____
(e) Addicted to the use of narcotics or intoxicating liquors within the past five years _____	_____	_____
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Signature of Attesting Party **(SIGN IN BLUE INK)**

State of _____

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IN THE MATTER OF THE APPLICATION OF:

FOR ADMISSION TO THE BAR OF KANSAS

1. Name of Attesting Party _____
Residence Address _____

Phone No. _____ Street _____ City _____ State _____ Zip _____
Occupation _____

2. How long have you known the applicant? _____

3. What relationships (such as employer, social friend, co-worker, and the like) have you had with the applicant which have aided you in forming any opinion of his/her character?

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