

**Electronic Filing Committee
Technology Subcommittee
Meeting Minutes
September 29, 2009**

Subcommittee Members Present:

Greg Cox, Co-Chair
Stephanie Theel, Co-chair
Tim Mulcahy
Kathie Garman
Kevin Beckwith

E-Filing Committee Members Present:

Justice Marla Luckert
Kelly O'Brien
Steve Berndsen

Subcommittee Members Absent:

Larry Zimmerman
Todd Heitschmidt
Tyler Adams

The meeting commenced at 8:30 a.m.

Topics for Discussion

- I. E-Signature Standard
- II. Court Technology Conference
- III. Product Demonstrations
- IV. Determine next meeting date, time, and location.

Recommendations

- I. The committee recommended that the Policy and Procedure E-filing Subcommittee research modifying Supreme Court Rule 122 to specifically cover all levels of judges in the court system. It is also recommended that they look at the possibility of requesting the Legislature to modify K.S.A. 60-258 to allow Supreme Court Rule to define signatures.
- II. No recommendations.
- III. It was recommended that the full E-filing Committee along with appellate judges be invited to view vendor demonstrations. The vendors the committee recommended being

asked to participate included: Tybera, TurboCourt, and US Courts. It was also recommended that the U.S. Bankruptcy Court be invited to come and demonstrate their system for informational purposes.

Discussion Notes

- I. The meeting opened with a discussion of the e-signature standard. Co-chairs Greg Cox and Stephanie Theel felt that whatever vendor is chosen will dictate the standard that will work with their product. This standard will also tie in with the one portal issue. Kathie Garman brought up that on the appellate level it has to be an actual signature, s/ will not be accepted. There was discussion about whether Supreme Court Rule 122 covers just attorneys or also judges. K.S.A. 60-258 was also looked at and it was felt that it did not define signature.
- II. The members of the committee that attended the Court Technology Conference in Denver discussed the pros and cons of the products presented at the conference. There were several states attending that demonstrated the e-filing systems currently being used. Eight or ten of the sessions are now online to view. Justice Luckert mentioned that a link to these may be sent to the whole court for viewing. Two of the more favored vendors mentioned were Tybera and TurboCourt; however, a couple of others mentioned were Wiznet and USCourts.
- III. The committee discussed which vendors to invite to demonstrate their product and also who to invite to participate in these demonstrations. The committee decided that a script should be prewritten on what the committee wants to see from each vendor. Before scheduling any demos it was felt that someone should talk to customers of each vendor for references. Stephanie Theel will produce a document with questions for any references for review by the committee and reference calls should be made. Committee members should submit to Stephanie any questions they would like included. Also, the committee needs to look at EFC4 standards to see how they relate to the Kansas court system prior to scheduling demos.

The committee decided that they need to start identifying requirements for the Request for Proposal (RFP). It was felt that a district court clerk should be added to the subcommittee for their unique perspective. Justice Luckert verbally authorized asking Alice Adams, Geary County Clerk of the District Court, to be a part of this subcommittee.

Document outlining vendor requirements will be distributed by e-mail to committee members for review and approval.

Items for November 13, 2009, Agenda:

- I. Discuss reference calls results and work on demonstration requirements and scheduling demonstrations.

- II. Discuss changes made by Policy and Procedure Committee on e-signature issues.
- III. Discuss EFC4 standards.

Next meeting:

Friday, November 13, 2009, at 9:00 a.m., OJA conference room, 3rd floor, Judicial Center.