

KANSAS JUDICIAL BRANCH
NOTICE OF EMPLOYMENT OPPORTUNITY
26TH JUDICIAL DISTRICT COURT

OPEN XX
TRANSFER XX

DATE: June 30, 2015

LOCATION OF EMPLOYMENT: 26th Judicial District
Seward County Courthouse
415 N. Washington
Liberal, KS 67901

POSITION TITLE & SALARY: Official Court Reporter
Grade 25 / Step A
\$20.658 per hour/\$1652.64 bi-weekly/
\$42,969 annually

JOB DUTIES: Highly responsible work in recording judicial proceedings at high rates of speed and preparing verbatim transcripts of any and all hearings when requested. Maintaining electronic backup storage of proceedings is required. Assignment includes working in civil, criminal, probate, juvenile, and domestic cases as needed throughout a six county district.

REQUIRED EDUCATION AND EXPERIENCE: Must be a Kansas Certified Court Reporter or be able to obtain a temporary certificate issued in compliance with applicable Kansas Supreme Court Rules.

SEND APPLICATION TO: Bonnie Parks
Chief Clerk
PO Box 913
Johnson KS 67855-0913
620-492-2180

STATE JUDICIAL APPLICATION FORM REQUIRED
Application available at: www.kscourts.org/pdf/application.pdf

APPLICATIONS WILL BE ACCEPTED THROUGH: Until Filled.

THE KANSAS JUDICIAL BRANCH IS AN EOE/AA EMPLOYER

The Americans with Disabilities Act ensures your right to reasonable accommodations during the employment process. A request for an accommodation will not affect your opportunities for employment with the Judicial Branch. It is your responsibility to make your needs known to the Judicial Branch by calling Bonnie Parks at the above number or by TAD through the Kansas Relay Center at 800-766-3777.