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**KANSAS JUDICIAL BRANCH
NOTICE OF EMPLOYMENT OPPORTUNITY**

Date: February 2, 2015

Closing Date: Until Filled

Classification and Salary: Official Court Reporter
Grade 25, Step A
\$20.658/hr. / \$1,652.24 bi-weekly

Location of Employment: 24th Judicial District
Pawnee County Courthouse
715 Broadway
Larned, Kansas

Job Duties: Highly responsible work in recording and accurately transcribing verbatim reports of judicial trials, hearings and conferences. Duties include travel accompanying district judge throughout a six county district.

Required Education and Experience: Must be a Kansas Certified Court Reporter or be able to obtain a temporary certificate issued in compliance with applicable Kansas Supreme Court Rules.

Desired Abilities: Computer-aided transcription experience, good communication and English skills. A self-motivated, organized individual preferred.

Send Applications to: Linda Atteberry
Chief Clerk
Edwards County Courthouse
P.O. Box 232
Kinsley, Kansas 67547
620-659-2442

KANSAS JUDICIAL BRANCH APPLICATION REQUIRED:

Application available at <http://www.kscourts.org/pdf/application.pdf>

The Americans with Disabilities Act ensures your right to reasonable accommodations during the employment process. A request for an accommodation will not affect your opportunities for employment with the Judicial Branch. It is your responsibility to make your needs known to the Judicial Branch. Please contact Linda Atteberry at 620-659-2442 or by TDD at 1-800-766-3777

THE KANSAS JUDICIAL BRANCH IS AN EEO/AA EMPLOYER