

Open	<u>  X  </u>
Promotional	<u>  X  </u>
Transfer	<u>  X  </u>

**KANSAS JUDICIAL BRANCH  
NOTICE OF EMPLOYMENT OPPORTUNITY**

Date: December 19, 2008

Location of Employment: 15<sup>th</sup> Judicial District  
(Cheyenne, Logan, Rawlins, Sheridan, Sherman, Thomas  
& Wallace Counties)

Position Title and Salary: Official Court Reporter  
Grade 25 - Step A, 50% position  
\$21,063 annually

Job Duties: Highly responsible work in recording and transcribing verbatim reports of judicial trials, conferences, and hearings. Must be available for assignment to any court within the district and may be assigned to another district by departmental justice. Performs administrative duties for assigned judge.

Required Education and Experience: Graduation from high school, including or supplemented by courses in typing and stenotype operation, and three years experience in typing and taking high speed dictation through the use of a stenotype machine.

Necessary Special Requirement: Certificate as a Certified Reporter issued in compliance with applicable Supreme Court Rules. Must have computer theory and no fear of technology.

Send Applications to: Vergie Wente  
Chief Clerk, 15<sup>th</sup> Judicial District  
PO Box 753  
Hoxie, KS 67740  
(785) 675-3451

Application Deadline: Open until filled.

The Americans with Disabilities Act ensures your right to reasonable accommodations during the employment process. A request for an accommodation will not affect your opportunities for employment with the Judicial Branch.

**THE KANSAS JUDICIAL BRANCH IS AN EEO/AA EMPLOYER**